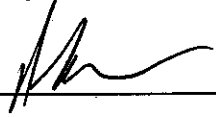


CONTRACT ROUTING FORM

CONTRACT NO: 2011-247

INSTRUCTIONS: All original contracts must first be signed and notarized by the contractor, then routed to the authorized Gallatin County representatives according to the Small Purchasing Policy (Resolution #2008-085) and the Service Contract Procedure Guidelines. All contracts will be routed back to the originating department who **MUST** forward the original contract to the Clerk & Recorder for filing. **NO EXCEPTIONS!**

(NOTE: If contractor requires an original document, two contracts must be routed.)

1. This section to be completed by: Department Head, Board Chairperson or Elected Official	
DATE: <u>4 / 5 / 11</u>	FUND #: _____
RESPONSIBLE DEPARTMENT: <u>County Fire</u>	SIGNATURE: 
CONTRACT NAME: <u>Cooperative Fire Control Agreement</u>	
CONTRACT AMOUNT: \$ <u>0.00</u>	AMOUNT IS WITHIN MY BUDGET: <input type="checkbox"/> YES <input type="checkbox"/> NO
CONTRACT AMOUNT IS WITHIN APPROVED PURCHASE AUTHORITY: <input type="checkbox"/> YES <input type="checkbox"/> NO	
MINIMUM SOLICITATION REQUIREMENTS HAVE BEEN DOCUMENTED: <input type="checkbox"/> YES <input type="checkbox"/> NO	
*IF "NO" ANSWERED TO ANY QUESTION ABOVE, EXPLAIN REASONS and SEND TO COUNTY ADMINISTRATOR FOR REVIEW.	
START DATE: <u>5 / 3 / 11</u>	EXPIRATION DATE: ___ / ___ / ___
**DESCRIPTION OF CONTRACT / GOODS OR SERVICES / SCOPE OF WORK:	
<u>This is the new Cooperative Fire Control Agreement between the county and DNRC that makes the county a participating county and enables us to be eligible for DNRC Equipment, Mutual Aid, and County Assists on incidents. This needs legal review for signature in May.</u>	
**IF THIS IS A MODIFICATION, WORK ORDER OR AMENDMENT OF EXISTING CONTRACT PROVIDE ORIGINAL CONTRACT #: _____	
DATE SIGNED BY CONTRACTOR: ___ / ___ / ___	

2. Finance Director complete, if amount is \$1,500 or greater.

FINANCE DIRECTOR APPROVED: _____ DATE: / /

3. County Administrator complete, if necessary.

COUNTY ADMINISTRATOR APPROVED: _____ DATE: / /

4. County Commissioner approval required?: Yes No

5. Clerk and Recorder: Date Recorded: 6 / 2 / 2011

6. Responsible originating department must send one approved contract to contractor.

COOPERATIVE FIRE CONTROL AGREEMENT
BETWEEN THE STATE OF MONTANA
AND GALLATIN COUNTY

THIS AGREEMENT is made and entered into by and between Gallatin County, hereinafter called the COOPERATOR, and the Montana Department of Natural Resources and Conservation, Forestry Division, hereinafter called the DEPARTMENT, and effective the 3rd day of May, 20 11.

The purpose of this Agreement, when signed by both parties and accompanied by a written wildland fire management plan, hereinafter called the PLAN, is to satisfy the requirements of Montana Code Annotated sections 7-33-2202(4)(b), 7-33-2210, 76-13-104 and 76-13-136.

The parties to this Agreement, in consideration of the mutual covenants and stipulations set out herein, agree as follows:

1. The COOPERATOR shall assist the DEPARTMENT in drafting and annually updating the PLAN for the fire protection area within the COOPERATOR's territorial boundaries.
2. The COOPERATOR shall appoint a County Rural Fire Chief/Firewarden pursuant to Montana Code Annotated section 7-33-2203. The County Fire Chief/Firewarden shall work directly with the DEPARTMENT in accordance with the requirements of the PLAN.
3. The COOPERATOR is authorized to annually appropriate funds pursuant to Montana Code Annotated section 7-33-2209. The COOPERATOR shall use these funds in accordance with the requirements of the PLAN.
4. The COOPERATOR shall implement the PLAN by performance of the functions described in Montana Code Annotated sections 7-33-2202. The COOPERATOR may exercise the powers authorized by Montana Code Annotated sections 7-33-2205, 7-33-2206 and 7-33-2208.
5. The DEPARTMENT shall update the PLAN and present it for the approval of the COOPERATOR no later than May 15 of each year.
6. The DEPARTMENT shall, as funds permit, provide assistance to the COOPERATOR in accordance with the requirements of the PLAN. Equipment made available to the COOPERATOR to assist the DEPARTMENT with its duty pursuant to Montana Code Annotated section 76-13-104(1)(a) shall comply with the stipulations set forth in the COOPERATIVE EQUIPMENT AGREEMENT, F-202.
7. It is mutually agreed that both parties shall meet annually to review this Agreement and the PLAN. The DEPARTMENT shall schedule the annual meeting and shall notify all affected parties of the date and location of the meeting.
8. It is mutually agreed that this Agreement may be terminated at any time by mutual consent of the parties. In the absence of mutual consent, either party may terminate this Agreement on June 30 of any year by giving written notice to the other party on or before June 1 of that year. Unless terminated in accordance with this provision, this Agreement will continue in full force and effect for an additional period of one year beginning July 1 of each year.

COUNTY OF GALLATIN _____ :

BY [Signature] _____

BY _____

BY _____

BY _____

DEPARTMENT OF NATURAL RESOURCES AND CONSERVATION:

BY [Signature] _____

Land Office Area Manager
or
Forestry Division Administrator